

Accounting Payroll Practitioner (APP) Newnham Campus

September 2014 & Onwards

September / January <i>Semester 1</i>	January / May <i>Semester 2</i>	September <i>Semester 3</i>	January <i>Semester 4</i>	September / January / May <i>CO-OP WORK TERM</i>
ISC 100 Introduction to Seneca Studies (2 hours)	APP 300 Payroll Compliance Legislation (3 hours) (*PCP)	APP 301 Payroll Fundamentals I (3 hours) (*PCP) Pre-req. APP 300	APP 302 Payroll Fundamentals II (3 hours) (*PCP) Pre-req. APP 301, EAC 150	CWT 100 Co-op Work Term Pre-req. CPP 100
ACC 120 Accounting Basics I (4 hours) (*PCP)	ACC 220 Accounting Basics II (4 hours) Pre-req. ACC 120	ACC 427 PC Applications & Accounting Software (3 hours) Pre-req. ACC 120	ACC 425 Management Accounting (4 hours) (*CPM) Pre-req. ACC 220, EAC 150	CPP 200* Co-op Professional Practice Seminar Pre-req. CPP 100 Co-req. CWT 100
QNM 106 Mathematics of Finance (4 hours)	SMS 216 Intro. to Microcomputers II (3 hours) Pre-req. ACC 120	HRA 831 Design and Administration of Compensation Plans (3 hours) (*CPM)	APP 303 Call Centre Operations-- Accounting & Payroll (3 hours) Pre-req. APP 301, ACC 427, EAC 150	* CPP 200 is offered over a weekend during the last month of the Co-op work term.
BAM 101 Intro. to Business Administration (3 hours) Co-req. EAC 149 / EAP 500	OBR 250 Organizational Behaviour Management (3 hours) (*CPM) Pre-req. BAM 101	EAC 349 Effective Business Writing (4 hours) Pre-req. EAC 150	ACC 400 Taxation (4 hours) Pre-req. ACC 220, QNM 106, EAC 150	
EAC 150 College English (3 hours)	HRA 701 Introduction to Human Resources Management (3 hours) Co-req. EAC 150	LIBERAL STUDIES ELECTIVE 2 (3 hours)	APP 304 Payroll, Accounting, and Technology Practicum (3 hours) Pre-req. ACC 220, APP 301, EAC 150	
	LIBERAL STUDIES ELECTIVE 1 (3 hours)		CAP 503 Career Planning (1 hour) (non co-op only) Pre-req. EAC 349 or CPP 100 Co-op Professional Theory (1 hour) Pre-req. EAC 349	
			LIBERAL STUDIES ELECTIVE 3 (must be a LITERATURE subject) (3 hours) Pre-req. EAC 150	

NOTE:

APP Students must maintain a Program GPA of 2.5 or better to remain in the program.

APP students must take 3 LIBERAL STUDIES ELECTIVES, and at least one of these must be a literature option - these electives begin with an EAC or SES code.

Students must successfully complete EAC 149 or EAP 500 before entering semester 3.

Students must successfully complete EAC 150 before entering semester 4.

Students with CPT test score indicating a requirement for remedial math should take QNM 103 in Semester 1 and QNM 104 in Semester 2 (QNM 103 + QNM 104 = QNM 106)

Subject sequence, pre-requisites, and co-requisites are subject to change.

Last Updated: March 2015