

Accounting Payroll Practitioner (APP) Newnham Campus

September 2018 & Onward Entry

September / January Year 1, Level 1	January / May Year 1, Level 2	September Year 2, Level 3	January Year 2, Level 4	September / January / May CO-OP WORK TERM
<p>ACC 120 Accounting Basics I (4 hours) (*PCP)</p>	<p>ACC 220 Accounting Basics II (4 hours) Pre-req. ACC 120</p>	<p>ACC 427 PC Applications & Accounting Software (3 hours) Pre-req. ACC 120</p>	<p>ACC 400 Taxation (4 hours) Pre-req. ACC 220, COM 101, MBF100 or MBF101</p>	<p>APP 441 Work Term (Work-Integrated Learning only) Pre-req. WTP 100</p>
<p>BAM 101 Intro. to Business Administration (3 hours) Co-req. EAC 149 / EAP 500 / COM101</p>	<p>APP 300 Payroll Compliance Legislation (3 hours) (*PCP)</p>	<p>APP 301 Payroll Fundamentals I (3 hours) (*PCP) Pre-req. APP 300</p>	<p>ACC 425 Management Accounting (4 hours) (*CPM) Pre-req. ACC 220, COM 101, SMS216</p>	
<p>COM 101 Communicating Across Contexts (3 hours)</p>	<p>HRA 701 Introduction to Human Resources Management (3 hours) Co-req. COM 101</p>	<p>EAC594 Effective Business Writing (4 hours) Pre-req. COM 101</p>	<p>APP 302 Payroll Fundamentals II (3 hours) (*PCP) Pre-req. APP 301</p>	
<p>ISC 100 Introduction to Seneca Studies (2 hours)</p>	<p>OBR 250 Organizational Behaviour Management (3 hours) (*CPM) Pre-req. BAM 101</p>	<p>HRA 831 Design and Administration of Compensation Plans (3 hours) (*CPM) Pre-req. HRA 701</p>	<p>APP 303 Call Centre Operations--Accounting & Payroll (3 hours) Pre-req. APP 301, COM 101</p>	
<p>MBF 100 (4 hours) or MBF 101 (3 hours) Mathematics of Business and Finance</p>	<p>SMS 216 Intro. to Microcomputers II (3 hours) Pre-req. ACC 120, MBF101 /100</p>	<p>GENERAL EDUCATION 2 (3 hours)</p>	<p>APP 304 Payroll, Accounting, and Technology Practicum (3 hours) Pre-req. APP 301</p>	
<p>SLG 120 Supported Learning Group</p>	<p>GENERAL EDUCATION 1 (3 hours)</p>		<p>CAP 500 Career Planning (non Work-Integrated Learning only) (1 hour) Pre-req. COM 101 or WTP 100 Work Term Preparation (Work-Integrated Learning only) (1 hour) Pre-req. EAC 349</p>	
			<p>GENERAL EDUCATION 3 (3 hours)</p>	

Notes:

- APP Students must maintain a GPA of 2.5 or better to remain in the program.
- APP students must take 3 General Education Courses (At least one General Education course must be taken from each category: Arts & Humanities and Sciences & Social Sciences).
- Students must successfully complete EAC 149 or EAP 500 or COM 101 before entering semester 3.
- Students must successfully complete COM 101 before entering semester 4.
- Students with a Skills Assessment score indicating they require MTH158 should take MBF100 in Level 2.

Special Notes:

- Subject sequence, pre-requisites, and co-requisites are subject to change.
- This is an unofficial program chart and may contain inaccuracies. It does not represent an irrevocable contract between the student and the college.

Last Updated: July 2018